

WOLVERHAMPTON CCG

Governing Body – 12 July 2016

Agenda item 19

Title of Report:	Communication and Participation update
Report of:	Pat Roberts – Lay member for PPI
Contact:	Pat Roberts and Helen Cook, Communications & Engagement Manager
Communication and Participation Team Action Required:	<input type="checkbox"/> Decision <input checked="" type="checkbox"/> Assurance
Purpose of Report:	<p>This report updates the Governing Body on the key communications and participation activities in May and June 2016.</p> <p>The key points to note from the report are:</p> <p>2.1.1 Annual Report</p> <p>2.3.1 Grant Policy applications</p> <p>2.3.2 Commissioning Intentions</p> <p>2.3.3 Pond Lane pre-engagement and consultation</p>
Public or Private:	This report is intended for the public domain
Relevance to CCG Priority:	
Relevance to Board Assurance Framework (BAF):	1,2,2a,4
<ul style="list-style-type: none"> Domain 1: A Well Led Organisation 	<ul style="list-style-type: none"> Involves and actively engages patients and the public Works in partnership with others
<ul style="list-style-type: none"> Domain 2a: Performance – delivery of commitments and improved outcomes 	<ul style="list-style-type: none"> Delivering key mandate requirements and NHS Constitution standards
<ul style="list-style-type: none"> Domain 2b: Quality 	<ul style="list-style-type: none"> Improve quality and ensure better outcomes for patients
<ul style="list-style-type: none"> Domain 4: Planning (Long Term and Short Term) 	<ul style="list-style-type: none"> Assurance that CCG plans will be a continuous process, covering not only annual operational plans but the 5 Year Forward View and longer term strategic plans including the Better Care Fund.

1. BACKGROUND AND CURRENT SITUATION

- To update the Governing Body on the key activities which have taken place in May and June, to provide assurance that the Communication and Participation Strategy of the CCG is working satisfactorily.



2. MAIN BODY OF REPORT

Communication – key updates

2.1.1 Annual Report

The final version of the WCCG Annual Report was signed off by the Auditors and the CCG Governing Body in late May. This is now available on the website

<https://wolverhamptonccg.nhs.uk/publications/1487-annual-report-201516/file>

We will be working on the summary annual report in time for the Annual General Meeting in July.

2.1.2 Sustainability Transformation Plans (STP)

Work has begun across the Black Country area to formulate a STP. Alongside this, we are working with our communication and engagement partners in the Black Country from Acute Trusts, Local Authorities and other CCGs to develop a long term Communications and Engagement strategy to aid delivery of the local STP.

2.1.3 Seven Day Hospital Services

Working jointly with our colleagues at Royal Wolverhampton Trust (RWT) and NHS England we are developing communications and engagement around the seven day hospital services, with which RWT is an early implementer site.

Communication and Participation framework

2.2.1 GP Bulletin

The GP bulletin is now a fortnightly bulletin and is sent to GPs, Practice Managers and GP staff across Wolverhampton city.

2.2.2 Practice Nurse Bulletin

The fifth edition of the Practice Nurse bulletin went out in June. Topics include: a blog about revalidation alongside access to training on Final Revalidation and Appraisal Toolkit; information on the Community and Primary Care Nursing National Forum, various newsletters and News from NHS England.

2.2.3 Practice Managers Forum

The last two months meetings discussed varied topics including::

- Formulary updates/meds management updates
- Healthy Child programme - commissioning plans for health visiting and school nursing
- Primary Care Support England training, updates, debate and Q&A on registrations, records movement and practice ordering issues as nationally raised
- Diane Webb – Learning disabilities team – NHSE accessible Information Standard – background and training
- Admission Avoidance lead Nurses – meet the teams. Community matrons/Rapid Intervention teams/Hospital at Home/CICT. Presentation of how the services are going, feedback from patients and practices.
- PEARS scheme update and leaflets
- Updates and training on Patient Online Services
- Updates and training on Wolverhampton Children's Safeguarding board. Resource distribution and explanation for the Safeguarding toolkit for practitioners.
- TWIRL (The Wolverhampton Integrated Respiratory Lifestyle) project – presented by Claire Morrissey



- Update and resource distribution from Healthwatch (good update info coming in from Tracy)

Patient, Public and stakeholders views

Patient, carers, committee members and stakeholders are all involved in the engagement framework, the commissioning cycle, committees and consultation work of the CCG.

2.3.1 Grant Policy applications

Two rounds of grant policy applications have now been completed. There are ten successful applications. Information about the projects can be found on the WCCG website.

2.3.2 Commissioning Intentions

We advertised the public meetings held in May and those to be held June to engage with the public around the CCG future commissioning intentions for years 2017/18. A report will be written following the final event and submitted to the programme boards in August.

2.3.3 Pond Lane pre-engagement and consultation

We held two events for pre engagement, open to service users and their carers who have accessed the inpatient beds for Learning Disability Services in the last 18 months. We have also engaged with staff and stakeholders to gather their views about the proposal to possibly move the beds to Walsall, Dudley and Sandwell. We are currently drafting up the consultation document with the pre-engagement results taken into account. We will also produce a version of the consultation document with pictures for use during the consultation for current LD service users. We will be having a public drop in event on Thursday 7 July for during the consultation period which is 4 July – 15 August. Further details can be found on the website.

Lay member's report of key meetings

- 2.4.1 The Lay Member is meeting with the Chief Officer of the new Healthwatch Wolverhampton on a regular monthly basis and has informed that The Staffordshire Partnership have also been successful in winning the Healthwatch Walsall contract, Healthwatch Wolverhampton has been interviewing for Board members and a new chair of the organisation.

Regular meeting have been established with RWT Patient Lead and one meeting has been held with BCFPT who are in the process of appointing a new patient lead.

3. CLINICAL VIEW

GP members are key to the success of the CCG and their involvement in the decision-making process, engagement framework and the commissioning cycle is paramount to clinically-led commissioning.

4. RISKS AND IMPLICATIONS

None to note

5. RECOMMENDATIONS

- **Receive** and **discuss** this report.
- **Note** the action being taken.



Name – Pat Roberts
Job Title - Lay member for PPI
Date: 28th June 2016

RELEVANT BACKGROUND PAPERS

(NHS Act 2006 (Section 242) – consultation and engagement

NHS Constitution – patients' rights to be involved

NHS Five year Forward View (Including national/CCG policies and frameworks)



REPORT SIGN-OFF CHECKLIST

This section must be completed before the report is submitted to the Admin team. If any of these steps are not applicable please indicate, do not leave blank.

	Details/ Name	Date
Clinical and Practice View		
Public / Patient View	Pat Roberts	May / June 2016
Finance Implications discussed with Finance Team	N/A	
Quality Implications discussed with Quality and Risk Team	N/A	
Medicines Management Implications discussed with Medicines Management team	N/A	
Equality Implications discussed with CSU Equality and Inclusion Service	N/A	
Information Governance implications discussed with IG Support Officer	N/A	
Legal/ Policy implications discussed with Corporate Operations Manager	N/A	
Signed off by Report Owner (must be completed)	Pat Roberts	26 April 2016

